

# PROCEEDINGS: Hancock Co.

**HANCOCK COUNTY  
BOARD OF SUPERVISORS  
April 4, 2022  
Garner, Iowa**

The Hancock County, Iowa, Board of Supervisors met in regular session on the above captioned date pursuant to adjournment with Supervisors Florence (Sis) Greiman, Gary Rayhons, and Jerry J. Tlach present. Absent: none.

The minutes of March 28, 2022 meeting were read and approved.

A public hearing was held on the proposed construction of East Entrance Vestibule and Northwest Tower Roof Replacement projects. Those present for the hearing were Supervisors Greiman, Rayhons, and Tlach, Absent: none; Elected Officials/Department Heads/Employees: Jolene Leerar-Deputy Auditor, Andy Buffington-Communications/Zoning/EMA/E911 Director, Blake Norman-County Attorney, Jeremy Purvis-County Engineer, and Tracy Marshall-County Recorder. Architects: Annamarie Snider and Madeline Bany-OPN. Public: Angela Nelson-KIOW and Bob Kern. Present via Go to Meeting was Rob Hillesland-Summit-Tribune, June Brady, Rebecca Peter-Leader, Cale Edwards and Caller01-would not identify. Certification that publication as to the date and time and place of the hearing was on file in the Auditor's Office.

OPN Architects, Madeline Bany and Annamarie Snider, reviewed the plans and specifications and construction timeline for the project and also extension of drip cap on the Northwest Tower Roof replacement project to prevent further erosion of building. There were no written or oral comments received for/or against the project. On motion by Supervisor Rayhons to close the public hearing, seconded by Supervisor Greiman. All ayes.

On motion by Supervisor Rayhons, seconded by Supervisor Greiman and carried unanimously, the Board gave approval to the following resolution:

**RESOLUTION NO. 2022-023  
RESOLUTION APPROVING  
PLANS, SPECIFICATIONS, FORM  
OF CONTRACT AND TOTAL  
ESTIMATED COST FOR THE  
CONSTRUCTION OF THE EAST  
ENTRANCE VESTIBULE AND  
NORTHWEST TOWER ROOF RE-  
PLACEMENT PROJECTS**

WHEREAS, the Hancock County Board of Supervisors, herein referred to as "Board," entered into an agreement with OPN Architectural firm for architectural services for design and construction of a vestibule on the East Entrance and repairs to the Northwest Tower's roof; and

WHEREAS, it is the desire of the Board to have constructed the designed projects listed above for the Hancock County Courthouse; and

WHEREAS, the Board has reviewed plans and specifications submitted to the County by OPN for the above listed projects; and

WHEREAS, the total proposed project costs for the East Entrance Vestibule is estimated at \$564,396 for construction costs and \$75,735 for design and engineering fees; and

WHEREAS, the total proposed project costs for the Northwest Tow-

er Roof Replacement is estimated at \$120,198 for construction costs and \$15,950 for design and engineering fees; and

WHEREAS, it is the desire of the Board to approve the form of contract for construction of both projects as shown in Attachment B. Further the Board received the bid letting notice providing details for the submission of bids;

THEREFORE, IT IS HERBY RESOLVED the Board approves the construction plans and specifications for the two projects, the East Entrance Vestibule and Northwest Tower Roof Replacement. The Board approves both projects' cost estimates of \$684,594 with design and engineering fees of \$91,685. The Board approves the form of contract between contractor and the Board; and the bid letting notice for publication.

On motion by Supervisor Greiman, seconded by Supervisor Rayhons and carried unanimously, the Board gave approval to the following: Set April 27, 2022, at 2:00 p.m. as the date and time for opening of bids for East Entrance Vestibule and Northwest Tower Roof Replacement projects with bids being delivered to the Hancock County Engineer's office and set the date and time for consideration of bids for award of said projects for May 2, 2022 at 9:30 a.m. Payroll change for Kyle Eden, Secondary Road Department, effective April 6, 2022 to \$22.88 per hour. Hancock County Secondary Road's Iowa Department of Transportation 5-year construction program for Fiscal Years 2023-2027. Approved the rental of water cooler at \$10.00 per month and also the purchase of supplies of cups and 5 gallon water bottle units from Culligan Water Conditioning, Mason City for the Law Enforcement Center. Hiring of Katie Burgardt, Treasurer's office, effective April 18, 2022 at \$28,210 per year.

On motion by Supervisor Rayhons, seconded by Supervisor Greiman and carried unanimously, the Board gave approval to the following: Correction of payroll change for Cory Squier, Secondary Road Department, from \$23.23 per hour to \$22.73 per hour, per union contract. Hancock County Secondary Road's Iowa Department of Transportation budget for Fiscal Year 2022-2023. Approved the Investment Lineup Changes presented by Nationwide.

On motion by Supervisor Rayhons, seconded by Supervisor Greiman, and carried, the Board authorized the County Auditor to issue checks for the claims on file this date, April 4, 2022. A full listing of all claims paid in April 2022 will be published in the April 18, 2022 minutes.

No further business to come before the Board, motion made to adjourn at 11:20 a.m. by Supervisor Greiman and carried. All Supervisors present voting, "Aye," session to adjourn and will meet again on April 11, 2022.

ATTEST:

*Michelle K. Eisenman, Auditor*  
*Jerry J. Tlach, Chair*

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