

OFFICIAL COUNCIL PROCEEDINGS: City of Garner

CITY OF GARNER COUNCIL PROCEEDINGS UNAPPROVED MINUTES July 13, 2021

The City of Garner Council met in special session on Tuesday, July 13, 2021 at 6:00 pm in the Council Chambers at City Hall.

Mayor Mick called the meeting to order at 6:01pm.

ROLL CALL-Present: Don Bell, Glen Juhl, Marline Lewerke, Tim Schmidt; Absent: Denny Drabek. Also present, Jennifer Breister and Paul Breister with CP Iowa Properties.

Motion by Marline Lewerke, seconded by Glen Juhl to accept the agenda as printed, carried unanimously.

Jennifer and Paul Breister with CP Iowa Properties were present for preliminary discussions on the Reserve Phase II Development Agreement. Items discussed:

- Drew presented map on easements.
- Parking was discussed and will be placed in City right of way along with road construction. Developers will maintain parking area.
- Bidding will begin as soon as City finalizes the development agreement.
- Removal of remaining building will be at developer's expense in exchange for the City paying for the removal of 5 trees up to \$6,000.
- Planning and Zoning meeting scheduled for July 21st for approval of Final Plat by P & Z Board.
- CP Iowa Property requested deadline to be extended to end of 2024.
- CA Kofoed with submit changed to the agreement to Bob Josten and final agreement will be approved at next council meeting.

With no further business, there was a motion by Tim Schmidt, seconded by Marline Lewerke to adjourn the meeting at 6:31pm.

The City of Garner Council met in regular session at 7:00pm.

Mayor Mick called the meeting to order at 7:00pm.

ROLL CALL-Present: Don Bell, Glen Juhl, Marline Lewerke, Tim Schmidt. Absent: Denny Drabek. Motion by Marline Lewerke, seconded by Glen Juhl to approve the agenda as printed, carried unanimously.

PUBLIC INPUT: None. Motion by Tim Schmidt, seconded by Don Bell to approve the following consent agenda items, carried unanimously.

- Council Minutes – Regular Meeting June 22nd.
 - Reports: Public Works, Water & Sewer, Wages, Building Permit, Utility Billing and Nuisances.
 - Liquor License renewal – Kwik Star
- Motion by Glen Juhl, seconded

by Marline Lewerke to approve the claims as submitted, carried unanimously.

After discussion of right of way tree on 1125 Park Ave there was a motion by Glen Juhl, seconded by Marline Lewerke to approve the removal of the tree with home owners being notified before removal, carried unanimously.

Teresa Mohlis was present to request a removal of a right of way tree at her property at 440 Allen due to damage to a shed after a storm. Resident stated that the tree condition has depleted since then and the tree branches continue to fall. Motion by Tim Schmidt, seconded by Marline Lewerke to have Malek's Tree Removal inspect the tree and the City will go forward with their recommendation, carried unanimously.

Drew with V & K was present providing updates on the following:

- Hwy 18 Trail: October 1st deadline will not be met and an extension request will be submitted by V & K. Easements with IDOT, Garner Lumber, and Railroad are all underway. Easements with Maxyfield, E-Free Church, and Kwikstar are all completed. Preliminary Plan turn in September 21st, 2021 and Final Turn in will be by December 21st, 2021. Bid letting, March, 2022.
- Sesame Street Drainage: Council Members met with County Supervisors to detail them on Sesame Street Drainage project. Drew recapped the project, stating that the project will move forward after a meeting with the property owners has taken place and a 10 ft easement can be granted from the property owners. Meeting is scheduled July 20th, pending availability of property owners.
- 11th and Division: Drew provided a quote from Ellwood Construction in the amount of \$60,081.25 which was under the engineer's estimate. Motion by Marline Lewerke, seconded by Don Bell to approve the project and the bid from Ellwood Construction in the amount of \$60,081.25, motion carried.
- State Street Re-Construction project: a tree removal analysis has been completed and condition of trees was presented, several of the trees that will need to come down are ash trees and may have to come down anyway. Future discussion will take place on if the trees should be removed to place water main in the engineers ideal location. Also completed was an aggregate driveway analysis.

• Hejlik III: Rock has been placed along Allen. Alliant has leveled the dirt and seeding will begin again in late August.

Motion by Don Bell, seconded by Marline Lewerke to approve a bid

from CarpeTech, in the amount of \$5,125 for replacement of carpet in the Fire Department, motion carried.

Matt Vandervoort, P&R Director presented P & R updates including:

- Ollenburg Park update, waiting for a few remaining pieces from Boland Recreation.
- Complaints from residents on lack of restrooms at many parks. Concerns with council on leaving shelters and restrooms open due to vandalism.
- Matt offered his help on working with DNR and Conservation with replacing trees as City has seen an increase with removing dead/damaged trees in Right of Ways.

- Duesey Days Race was a success, Council heard positive feedback from residents.
- Summer Program update. Motion by Tim Schmidt, seconded by Glen Juhl to approve Resolution #2021-34 HIRING AND ENTERING A 4 YEAR CONTRACT WITH OFFICER KEANAN SHANNON in the amount of \$9,521.50. Ayes: Bell, Juhl, Lewerke, Schmidt, Nays: None, Absent: Drabek

CA Kofoed gave an update on the Sergeant position and a resolution will be provided next council meeting.

Discussion on RV's being parked in non-parking designated areas.

City Administrator Report:

- Upcoming trainings: Adam, IMMI July 14-16th Vicky, IMPI July 19-22nd.
- State Street snow removal bid process still needs to be discussed.
- Planning and Zoning will meet July 21st for the Reserve II Plat approval and Solar Panel Direction from the board
- Council looking into Easements with newly acquired property on Crown Street.
- Nuisance Work Session scheduled for August 3rd.

CORRESPONDENCE & OTHER BUSINESS: Items discussed included:

- Chief Dodge's presentation on Police Department retention at Rotary was very well received. Ken Mick offered the idea of having a rotation of a City related presentation.
 - Board of adjustment fee may be increasing, numbers presented at future meeting.
- With no further business, there was a motion by Don Bell, seconded by Marline Lewerke to adjourn the meeting at 8:30 pm.

Kenton L. Mick, Mayor
Kelly White, City Clerk

CLAIMS APPROVED 7/9/2021

Absolute Waste-GB/RC (2)
Clean Up Day.....31,182.90
Acco-Chemicals.....6,413.60
Advantage Archives LLC
-Digitize Newspapers....14,640.00
Aflac-Insurance.....306.84

Ag Source Labs-Testing ...2,077.00
Agvantage FS-Weed Spray189.28
Alliant-Utilities24,715.71
Amazon LOC-Supplies5.99
Aquafix-Degreaser606.61
Arnold Motor Supply-Led (5) ...189.67
Authorize.Net-Credit
Card Fees57.10
Baker & Taylor-Books519.49
Billings Shannon-Lesson
Rfund30.00
Boland Recreation-Playground
Equip-Ollnbg31,680.00
Bookpage-Subscription354.00
Brant Lawn Care-Mow90.00
Cahoy Pump-New Motor
-Well #312,444.00
Card Services-IA League,
Supplies, Etc3,158.26
Central Bank-Postage480.72
Central IA Distr-Gloves, Soap,
Supplies1,229.30
Central Lock-Door Adjust
/Keys160.00
Cintas-Rug/Mop Service.....222.26
City Of Garner-Gun Reimb
-Pd50.00
Coca-Cola-Conc Bev1,683.57
Comm1-Phone/Internet...1,167.08
Contract Specialty-Weed Killer,
Fertilzr735.57
CS Construction LLC-New
Pump House11,650.00
Currier Electric-Electric Ada
Door910.56
Decker's-Basketball Hoop
Supplies3,934.00
Demco-Supplies430.80
Tim Dodge-Ammo Reimb ...187.24
Doug's Small Engine
-Carburetor.....116.71
Eenhuis Constr-Snow
Removal-Your Place36.00
Ferguson #2516-Meters
/Valves3,175.62
Fire Store-Supplies218.64
First Natl Bank-Credit
Card Fees441.23
Flatrack Farms-Flower Baskets,
Misc.....4,245.00
Frank Dunn Co-Crack Seal ...829.00
Garland & Rodriguez
-Legal.....5,538.00
Philip Garland Trust-Schmidt
Property-Crown293,600.00
Garner Ambulance-Income
Offset-Eckert794.00
Garner Chamber-50% Hotel
Motel Tax6,022.02
Garner Lumber & Supply
-Shelter Supplies.....464.47
Gamer Postmaster-Postage...484.92
Garner VMRC-VMRC
Membership256.24
GIS Benefits-Life Ins.....120.65
Steve Or Janet Goll-Shelter
Refund125.00
Gordon Flesch Company
-Copies.....52.09
Hamilton Co Conservation-Contract
-Keanan Shannon.....9,521.50
Hancock Co Comm
-Dispatching.....3,798.15
Hancock Co Coop Oil
-Fuel.....4,743.58
Hancock Co Recorder
-Recording Fees75.00
Heiman Fire Equip-PPE ...6,710.43
Hewett-Pool Conc Food ...4,593.41
HyVee-Accts Recvbl
-Supplies104.74
IA City Managers Assoc-Dues
-Adam120.00
IA Div Of Labor-Elevator
Inspection.....175.00
IA DNR-WV/Sw-App/Cert.....356.58
IA League Cities
-Membership Dues.....1,924.00
IA One Call-One Calls48.60
Ingram-Books321.16
Interst Power-Gas Elec
-Hejlik III64,887.00
IPERS-Pr Wh11,696.33
IRS-941-Fed/FICA Tax ...23,165.04
Kiefer-Uniforms.....1,637.25
KIOW-Ad Campaign54.00
KMK CPR Services-Water
Safety Class1,000.00
Kramer Ace Hardware
-Supplies1,204.43
Lake Rentals LLC-VIP Grant
336 State625.00
Larson Contracting-Roof
Leak Repair.....447.60
Leaf-Microfilm Scanner
Lease190.53
Nolan Lortz-Refund15.00
Malek's Lawn & Tree Service-Tree
/Stump Removal11,300.00
Micromarketing-Audio
Books164.77
Mid-Am Publishing-Publications
/Ads894.71
Nationwide-DEF Comp
Ntnwd.....30.00
Natural Plus Nursery
-Ollenburg Mulch.....242.19
Next Generation Tech-Maintenance
Agreement400.00
NIACOG-Annual Dues.....2,503.20
North IA Designs
-Uniforms8,122.50
North IA Turf & Irgrn
-Dewinterization115.53
Northland Securities
-Continuing Disclosure....435.00
Office Depot-Office Supplies...360.65
Plas-Tech-Ollenburg-Swing
Set Pipe400.00
Pool Furniture Supply-Lounge
Chairs (24)Donation.....5,461.92
Prairie Energy Coop-Utilities...243.76
Quality Pump-Emergency Pool
Call2,610.00
R & D Industries Inc-Sound
System Repair476.75
Recreation Supply-Pool
Curtains673.80
RK Backflow Testing-Backflow
Testing150.00
IA Dept Of Revenue
-Sales Tax5,495.00
Sandy Fire Supply-Spreader,
Batteries17,025.01
Scholastic-Audio Books.....21.50
Secretary Of State-Notary
-Vicky30.00
Shipman Gutters LLC-HSG
Rehab-495 Bush11,700.00
Sisco-Health Insurance...10,927.93
Sitlers Supplies Inc-New
Elctrc/Panel.....9,323.53

Kristi Smith-Refund.....150.00
Sonny Precision-Durange
Repair6,239.44
Treas, St Of IA-State
Taxes2,908.00
Stromer Overhead Door-Replace
Frayed Cables.....478.00
Teledyne Instruments Inc-Sensor
Wiring Assembly1,754.99
TQ Tech-Computer
Support4,334.01
Transparent Language
-Renewal.....225.00
UMB-Registrar Fees.....800.00
US Bank Equip Finance
-Lease/Copies.....176.85
USA Blue Book-Flags,
Supplies357.56
Veenstra & Kimm
-Engineering.....15,658.10
Verizon Wireless-Phone
/Internet612.23
IA Dept Of Revenue-Water
Excise Tax3,477.00
Wayne Ski & Cycle-Treadmill
Repair526.18
Webwise Solutions-Wbsite
Design2,450.00
Wellmark-Insurance.....1,336.07
Wells Fargo Leasing-Lease
& Copies345.96
Lula Werstein-Refund10.50
Jordan Wright-Refund10.50
Randy Or Kelly Wunsch
-Janitor25.89
Accounts Payable Total ...736,419.50

Expenses
General.....570,887.85
Hotel/Motel Tax Fund.....3,522.02
Ed Center550.72
Road Use15,628.15
Employee Benefits.....9,437.15
CDBG Projects11,700.00
Rev Loan-Housing.....111.76
Rev Loan-Retail625.00
Debt Service800.00
Capital Projects73,725.10
Water30,674.37
Sewer14,698.71
Storm Sewer.....3,515.92
Payroll-Sisco Claims.....542.75
Total Funds736,419.50

Revenues
General.....103,938.11
Pool Maintenance Fund.....61.45
VMRC Maintenance Fund65.73
Ed Center606.56
Road Use40,677.21
Employee Benefits.....2,340.24
Local Option33,541.50
TIF-Kadrlik/Tchstn5,391.02
Rev Loan-Industry1,485.03
Rev Loan-Housing.....29,090.89
Rev Loan-Retail22.13
Debt Service3,165.50
Water31,717.62
Sewer45,909.37
Storm Sewer.....12,951.40
Pr Flex Claims1,200.70
Total312,164.46

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