

# PROCEEDINGS: Garner

## CITY OF GARNER COUNCIL PROCEEDINGS UNAPPROVED MINUTES November 9, 2021

The City of Garner Council met in regular session on Tuesday, November 9, 2021 at 7:00 pm in the Council Chambers at City Hall.

Mayor Tim Schmidt called the meeting to order at 7:00pm.

ROLL CALL-Present: Don Bell, Denny Drabek, Glen Juhl, Marline Lewerke

Motion by Marline Lewerke, seconded by Glen Juhl to approve the agenda as printed, carried unanimously.

PUBLIC INPUT: Tim Schmidt welcomed Yield students from GHV High School.

Motion by Denny Drabek, seconded by Don Bell to approve the following consent agenda items:

- Council Minutes – Regular Meeting 10-26-21
- Reports: Public Works, Water & Sewer, Wages, Building Permit, Utility Billing
- Liquor License- Casa Patron
- Golf Course Financials

Motion by Marline Lewerke, seconded by Denny Drabek to approve the claims as submitted, carried unanimously.

Drew Sweers with Veenstra & Kimm Engineering presented engineering updates including an update of a previously made inquiry regarding the East 2nd Street Sidewalk Project. Drew reported that the payment made by adjacent property owners was under the total project cost and no reimbursement will need to be made to the property owners.

Discussion on the Reserve II Development Agreement on a final completion date and clarification that the Development Agreement should state that the deadline should be 2025.

Drew presented a Change Order in the amount of \$28,822 for the Allen Ave Drainage Way Project. Motion by Glen Juhl, seconded by Marline Lewerke to approve the Change Order, motion carried.

A motion by Denny Drabek, seconded by Don Bell to approve Pay Estimate No. 2 for the amount of \$137,321.19 with retainage of \$31,059.40 to be paid within 31 days after acceptance of work for the Allen Ave Drainage Way Project, motion carried.

Motion by Marline Lewerke, seconded by Denny Drabek to approve Resolution #2021-62 A RESOLUTION ACCEPTING WORK FOR THE ALLEN AVE DRAINAGE WAY PROJECT. Ayes: Don Bell, Denny Drabek, Glen Juhl, Marline Lewerke, Nays: none.

An update was provided from Phil Garland, City Attorney, on several legal matters. Phil is working on Hwy 18 TAP Trail Agreement, Easement Agreement with North IA Grain, and a communications tower request from Canadian Pacific Railroad. Also discussed was Kar Parts,

LLC's fence along their property.

Motion by Glen Juhl, seconded by Marline Lewerke to approve Resolution 2021-63 RESOLUTION HIRING AND SETTING WAGES FOR A FITNESS TRAINER AT THE VMRC, Lynae Heinemann. Ayes: Don Bell, Denny Drabek, Glen Juhl, Marline Lewerke, Nays: none.

Karla Juenger-Rudisill updated the Council on several items. An updated speaker was placed at the Aquatic Center. Fall programs are in full swing and activities are being planned through spring.

Motion by Marline Lewerke, seconded by Denny Drabek to approve Resolution #2021-64 A RESOLUTION TO APPROVE AND REIMBURSE THE CITY OF WEST BRANCH FOR UTILIZING THE SERVICES OF THEIR CITY ADMINISTRATOR, ADAM KOFOED. Ayes: Don Bell, Denny Drabek, Glen Juhl, Marline Lewerke, Nays: none.

Motion by Denny Drabek, seconded by Glen Juhl to approve the position profile, job announcement, and salary range of the City Administrator position advertisement. Elizabeth Hansen with Midwest Municipal Consulting, LLC was available via phone for questions on the documents. With direction given to Elizabeth on changes including residency requirements and grammatical corrections, the motion was carried.

City Administrator Report provided by CA Kofoed

- Adam's last day in Garner is November 24th. He is working on transition notes for the future Administrator

- EMS Manager is being posted and advertised on several platforms

Kelly White, City Clerk, administered the Oath of Office to Amber Jenniges and Tim Schmidt. Council welcomed Council Woman Jenniges and Mayor Tim Schmidt.

Kelly White, City Clerk, provided in update on this year's Audit that is currently in process and shared that budget worksheets from Department Heads have been submitted. FY21 Annual Reports will be presented at next meeting.

CORRESPONDENCE & OTHER BUSINESS: Items discussed included:

- HCED Candy Canes and Cocktails will be held at the Duncan Ballroom on Thursday, November 11th

- Councilmen Damon Quandt and Donald Bell's Oath of Office will be at November 23rd meeting

- MLA workshop available for new Council

- CA Kofoed presented budget work session schedule

With no further business, there was a motion by Glen Juhl, seconded by Marline Lewerke to adjourn the meeting at 8:02 pm.

*Timothy L. Schmidt, Mayor*  
*Kelly White, City Clerk*

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