

# OFFICIAL BOARD PROCEEDINGS: Garner-Hayfield-Ventura Community School District

## GARNER-HAYFIELD-VENTURA COMMUNITY SCHOOL BOARD Regular School Board Meeting High School Library Monday April 11th, 2022 6:30 P.M.

Members Present: Kim Upmeyer, Jack Toppin & Dan Goll  
Members Absent: Pam Roberts & Jay Larkin

1. Call the meeting to order by Board Secretary Fischer

a. Board Secretary Fischer called the meeting to order at 6:30 P.M.

2. Approval of Agenda

a. Motion By: Goll Second By: Upmeyer

b. Motion carried Unanimously

3. Public Hearing

a. Public Hearing on District Budget for the 2022-2023 school year. This is the time and place for the public hearing for the fiscal year 2023 Proposed Budget and to certify the budget and tax levy rates by April 15, 2022.

b. Public Hearing for Certified Budget Amendment 2021-2022 fiscal year. This is the time and place for the public hearing amending the certified budget for fiscal year 2021-2022. Doing so allows the district to comply with the Code of Iowa, which requires that school district expenditures not exceed the "published" budget in any one of the four functional areas.

c. Public Hearing on the K-12 School Calendar for 2022-2023 school year. This is the time and place for the public hearing and for the meeting on a day versus hours with a start date of August 23rd school calendar for the 2022-2023 school year.

4. School Reports

a. Elementary:

i. The Father Daughter Dance put on by FCCLA ( High School Students at GHV) was a huge success. Elementary students look forward to this event every year.

The Mother Son night that was put on by the Junior Class was also a huge success and had a great turnout.

ii. Our teachers had a great turnout for parent teacher conferences, generally they have close to 100% attendance.

b. Middle School:

i. Half of GHV 8th grade class will be heading to Washington DC on May 7th and return on May 10th. The other half will be taking tours of Des Moines during that time.

ii. Teachers are currently focusing on student engagement & valuing the instructional minute.

iii. Kelli Just's class has volunteered to partner with the City of Garner for Earth Day. This is a great way for our students to help make our community better.

iv. GHV Mayor came to speak to our students about how his job works throughout the day and they wrote essays on how to be a mayor.

c. High School:

i. Midterm will be taking place on Thursday April 14.

ii. Mock Trial students earned a spot in the state competition that was held earlier this month in Des Moines. Our Mock Trial team competed against schools from Des Moines and Iowa City as well as others.

iii. Spring sports are underway with golf, soccer, track and trapshooting. Weather has caused some cancellations but we are hoping to move forward.

iv. TLC interviews have started and we have some great candidates this year. We are looking to hire PBIS Leads (2), Mentoring Program Facilitator (1), Building Leadership Team Leads (12), & Professional Development Leads (8). The goal ..... for the TLC plan is to utilize the leadership skills of our teachers, retain them and continue to focus on improving students learning.

5. Consent Agenda

a. Previous Minutes

b. Resignations

i. Brandee Henderson- Food Service

ii. Carter Henken- High

School Football Coach

c. Staff Contracts

i. Natalee Dippel- Middle School Science

ii. Lauren Hein- High School PE

iii. Carter Henken-JH Football Coach

iv. Natalee Dippel- Assistant Softball Coach (School Year 2021-2022)

d. Contracts

i. AEA Special Education Director Sharing

ii. City Laundering Rental Service agreement

e. Motion By: Toppin Second By: Goll

f. Motion Carried Unanimously

6. Bills and Financials Reports

a. Motion By: Upmeyer Second By: Goll

b. Motion Carried Unanimously

7. Certified Budget Amendment 2021-2022 Fiscal Year

a. The amendment is based on estimates of expenditures from increased receipts and balances not budgeted or considered in the current budget. There will be no increase in taxes to be paid in the fiscal year ending June 30, 2022. The budget certification has four legal expenditure classifications for all District funds taken as a whole, including the General Fund, Management Fund, PPEL Fund, Capital Projects Funds, Debt Service Fund, Student Activity Fund, Food & Nutrition Fund and Day Care Fund. Each classification has been amended to a level sufficient to allow the District to spend beginning balances and unanticipated miscellaneous income. Amending the budget in this fashion on an annual basis allows the district to comply with the Code of Iowa, which requires that school district expenditures not exceed the "published" budget in any one of the four functional areas.

b. Recommendation: Approve the amended 2021-2022 certified budget as presented

c. Motion By: Toppin Second By: Upmeyer

d. Motion Carried

8. 2022-2023 Fiscal Year Certified District Budget

a. The Board of Education is required by State Code to publish a fiscal year 2023 Proposed Budget, hold a public hearing, and certify the budget and tax levy rates by April 15, 2022. The Fiscal Year 2023 Proposed Budget is premised on Supplemental Assistance (SSA) growth of 2.5%, which was approved by the legislature and signed by the Governor.

b. The District Fiscal Year 2023 levy rate is proposed to be \$10.99 per \$1,000 of taxable valuation. On March 21, 2022 the Board of Education approved publication of the proposed Fiscal Year 2023 District budget and scheduled a public hearing on Monday April 11, 2022 to allow public comment regarding the Fiscal Year 2023 District budget with a proposed total levy rate of \$10.99955.

c. Recommendation: Recommended that the Board of Education approve the proposed Fiscal Year 2022- 2023 District Budget with a proposed total levy rate of \$10.99955.

d. Motion By: Toppin Second By: Goll

e. Motion Carried Unanimously

9. School Calendar for 2022-2023

a. Approve the proposed 2022-2023 school calendar based on instructional hours within parameters of The Code of Iowa and The Iowa Administrative Code. The school year start date with students will be Tuesday, August 23, 2022.

b. Recommendation: Motion to approve the school calendar as presented and note that the District will calculate by hours (not days) for the 2022-2023 school year.

c. Motion By: Goll Second By: Upmeyer

d. Motion Carried Unanimously

10. List of Graduates

a. Approve the list of graduates for the 2021-2022 school year. Board approval does not guarantee graduation. Graduation is contingent upon completion of all graduation

requirements.

b. Recommendation: Approve the list of graduates for the 2021-2022 school year.

c. Motion By: Toppin Second By: Upmeyer

d. Motion Carried Unanimously

11. Audit Extension

a. An extension is necessary to prepare and review the financial statements, footnotes and Management Discussion and Analysis.

b. Chapter 11.6(6) of the Code of Iowa states "At the request of the governmental subdivision, the auditor of state may extend the nine-month time limitation upon a finding that the extension is necessary and not contrary to the public interest and that the failure to meet the deadline was not intentional."

c. Recommendation: Motion to approve granting an extension to June 30, 2022.

d. Motion By: Toppin Second By: Upmeyer

e. Motion Carried Unanimously

12. Resolution for Transfer of Funds from General Fund to Student Activity Fund

a. School boards have authority to transfer any amount necessary from the district's General Fund to its Student Activity Fund to purchase protective and safety equipment required for any extra-curricular interscholastic athletic contests or competitions sponsored or administered by the Iowa High School Athletic Association or Iowa Girls High School Athletic Union.

b. Recommendation: Recommended the board approve the transfer from General Fund to the Student Activity Fund in the amount of \$2,488.31 for the purchase of protective and... safety equipment.

c. Motion By: Goll Second By: Toppin

d. Motion Carried Unanimously

13. Operational Sharing Contract Curriculum Coordinator

a. GHV is looking to share 20% of the contract with Central Rivers AEA for the shared position of Curriculum Coordinator.

b. Recommendation: To approve the contract with Central Rivers AEA for the shared position of Curriculum Coordinator as recommended.

c. Motion By: Toppin Second By: Upmeyer

d. Motion Carried Unanimously

14. Graduation Requirements 505.6

a. Sec. 10. Section 256.11, subsection 5, paragraph k, as enacted by 2018 Iowa Acts, Senate File 475, section 20, is amended to read as follows: One-half unit of personal finance literacy. All students shall complete at least one-half unit of personal finance literacy as a condition of graduation.

b. Recommendation: A motion to move to approve the addition of a graduation requirement that all students shall complete at least one-half unit of personal finance literacy as a condition of graduation.

c. Motion By: Upmeyer Second By: Goll

d. Motion Carried Unanimously

15. Tike Track

a. A trike track around the PK playground will be paid out of 4 year old preschool funds. We received two bids, one from Paulsen Construction LLC for \$10,096 and the other from C.S. Construction for \$11,210.88.

b. Recommendation: A motion to move to approve the Paulsen Construction LLC bid for \$10,096 for the Trike Track around the PS Playground.

c. Motion By: Toppin Second By: Upmeyer

d. Motion Carried Unanimously

16. K-8 Building Exterior Doors

a. Replacement of the K-8 Gym Doors at a bid of \$4,707.40, K-8 North, K-3 hallway doors \$13,622, K-8 North 4-6 hallway doors \$12,930, K-8 West 7-8 hallway doors \$12,930, Main Cafeteria doors \$13,902 all from Mason City Glass for a total of \$58,091.40.

b. Recommendation: A motion to move to approve the K-8 Exterior Doors from

Mason City Glass for a total of \$38,475 to be paid out of PPEL/SAVE.

c. Motion By: Toppin Second By: Goll

d. Motion Carried Unanimously

17. Purchase of a UVT Maintenance, Grounds, and Athletic departments to use. Not to exceed a total of \$10,000.

b. Motion By: Toppin Second By: Goll

c. Motion Carried Unanimously

18. Electric Burnishers

a. Purchase 2 electric burnishers (one for each building) at \$2,000 each for a total of \$4,000. The money to purchase these items would come from ESSER funds.

b. Recommendation: A motion to approve purchasing two Electric Burnishers at \$4,000 total.

c. Motion By: Goll Second By: Upmeyer

d. Motion Carried Unanimously

19. Stand on Floor Scrubbers

a. Purchase 2 stand/Ride on Scrub Machines (one for each building) at \$10,230 each for a total of \$20,460. The money to purchase these items would come from ESSER funds.

b. Recommendation: A motion to approve purchasing 2 stand/ride on Scrub Machines for a total of \$20,460.

c. Motion By: Toppin Second By: Upmeyer

d. Motion Carried Unanimously

20. Upgrade to the HVAC System

a. Upgrade Woodman controls at the K-8 building. HTML upgrade \$15,100 for computer systems to be in sync with the newest software. The money to purchase this would come from PPEL/SAVE.

b. Recommendation: A motion to approve upgrading the HVAC system at the K-8 building for a total of \$15,100.

c. Motion By: Goll Second By: Upmeyer

d. Motion Carried Unanimously

21. Acoustic Panels for Auditorium

a. The bid for the Acoustic Panels for the Auditorium came in at \$11,688.00. The money to purchase this item will come from SAVE/PPEL.

b. Recommendation: A motion to purchase the Acoustic Panels for the Auditorium for \$11,688.

c. Motion By: Upmeyer Second By: Toppin

d. Motion Carried Unanimously

22. PK-8 Gym Floor

a. The estimate to sand the floor, and paint game lines to match the existing floor and to apply seal and finish coats estimated \$15,125. The estimate to add side logos to match the existing floor will be an additional \$2,210. We estimate up to a total of \$25,000 to do the work above plus fix the existing damage to the floor. This purchase will come from SAVE.

b. Recommendation: A motion to approve repair work and refinishing of the PK-8 gym floor up to \$25,000.

c. Motion By: Toppin Second By: Upmeyer

d. Motion Carried Unanimously

23. Confirm Date and Time of Next Meeting

a. April 19th, 2022 @ 6:30 P.M.- Work Session

b. May 9th, 2022 @ 6:30 P.M. - Regular Meeting

24. Adjournment

a. Board Secretary Fischer adjourned the meeting at 7:43 P.M.

b. Motion By: Toppin Second By: Goll

c. Motion Carried Unanimously

**Fund Number 10 OPERATING FUND**

Absolute Waste Removal High School.....2,077.80

Ahlers, Cooney, Dorweller, Legal Services.....2,189.50

Alan Stumme March 2022...570.24

Alliant Energy 7664411000-1080 Division street.....7,743.66

Amazon Capital Services Office supplies.....280.14

Arnold Motor Supply Power rated belt.....206.02

Athletico Contract for 2021-2022.....1,645.00

Blackhawk Pest Control High School Weather

Block Bars.....127.64

Brothers Ace Hardware Maint Sup.....468.05

C. H. McGuiness Co., Inc. Boiler Repair.....481.75

Card Services January & February Statement.....12,522.56

Central Iowa Dist. Inc. Bus Barn Supplies.....244.00

Central Rivers AEA Middle School.....2,296.24

Church, Natasha Solo/Ensemble Accompanist Payment.....438.28

City Laundering Co. High School.....499.71

City Of Garner Feb/March 2022 Billing.....905.81

City of Ventura March 2022...290.50

Clear Lake Sanitary District March 2022.....100.08

COMM1 March 2022.....944.59

Culligan High School March 2022.....317.30

Culver-hahn Electric Supply Light Bulbs.....64.20

D & K Products Grounds & Maint Sup.....1,674.60

Doors Inc. Master Keys.....132.00

Doug's Small Engine Mowers.....601.38

Employee Benefit Systems April 2022.....152.25

Hancock County Oil Ass'n March 2022.....11,471.42

Huber Supply Co. Shop Rental Invoice.....318.32

Impact7G 2022 Asbestos Training.....125.00

Instrumentalist Awards LLC Certificates for Band.....30.50

Iowa High School Music Assn. Large Group Contest Fee.....325.00

Iowa Net High Academy April 2022.....3,208.78

J. W. Pepper Of Minn. High School Music.....107.41

Janitor's Closet Temp Glass Mat.....389.56

Jim's Tree and Snow Removal Remove Trees On NE Corner.....3,700.00

Johnson Controls\_2 April 2022.....1,509.67

Kemna Auto Center Bus #3 Repairs.....2,343.45

Marco (TX) April 2022.....175.60

Mechanical Air Systems Co. Building Repairs.....467.60

Mid America Publishing Corp March 21st board meeting mintues.....529.48

Mid-America Books Migration Book Bundle.....125.70

Mike Thompson Clinician Stipend.....40.00

Nancy Watson April 2022...290.49

North Iowa Chiropractic and Acupuncture Transportation Physical.....75.00

Prism Sales Air pump for new laser engraver.....367.00

Purchase Power March 2022.....137.99

Ralston, Mindy Transportation Reimbursement.....113.76

Richard Mock Piano Tuning Elementary.....600.00

Rieman Music East MS Band Repairs.....389.13

River City Communications April 2022 Monthly Service.....20.00

Scholastic Book Fairs 22-23 Book Fair.....2,562.88

School Bus Sales Transportation Supplies.....234.64

Schumacher Elevator Co. April 2022.....239.53

Sky Blue March 2022.....889.46

Steven Cash Middle School Supplies.....10.85

Stromer Overhead Door Program New Remotes for Bus Barn.....319.00

Timberline Billing Service March 2022 Billing.....1,665.16

U.S. Cellular April 2022.....367.35

Us Postal Service Postage Meter Refil.....300.00

VTel March 2022.....532.23

Welter Storage 2 - 8' beams, 4 - 48" wire deck.....448.00

Fund Number 10.....71,403.26

**Fund Number 21 GARNER-HAYFIELD ACTIVITY FUND**

ACE FUNDRAISING Fundraising Cards for DC.....2,472.00

Amazon Capital Services Plant Pots for Greenhouse.....497.38

Anderson Erickson Dairy FFA Milk.....260.23

Anderson's Father Daughter Dance.....342.47

Bishop Garrigan High School 4/11/22-Bishop Garrigan Entry

fee.....100.00

Brian Watkins 4/1/2022- Soccer Official.....135.00

Card Services January & February Statement.....5,403.80

Charlie Ramsay 4/11/22 -Soccer.....125.00

Clarion-Goldfield High School Boys Track Meet.....200.00

Classic Catering FFA Banquet.....3,800.00

D & J Everything Golf Boosters buying this wish list item....144.00

Decker Sporting Goods, Inc. Coaches Apparel for Boys Soccer.....499.00

Eagle Grove High School Girls Track Meet.....200.00

Garner Golf And Country Club Golf course contract.....1,000.00

Henry Schein March 2022...483.23

IHSADA JH Ad conference...230.00

IOWA FALLS/ALDEN HS 4/11/22-Boys Track.....80.00

Iowa FFA Association FFA Registration.....241.00