

OFFICIAL BOARD PROCEEDINGS: Garner-Hayfield-Ventura Community School District

ARNER-HAYFIELD-VENTURA Board of Education Meeting Date: November 15th, 2021 Regular Meeting of the Board High School Library 6:30 P.M.

Garner-Hayfield-Ventura Community Schools

Members Present: Steve Watson, Pam Roberts, Jay Larkin, Kim Upmeyer, & Jack Toppin

1. Call the meeting to order by President Watson

a. President Watson called the meeting to order at 6:30 P.M.

2. Approval of Agenda

a. Motion By: Upmeyer Second By: Larkin

b. Motion Carried Unanimously

3. Consent Agenda

a. Curriculum: Vocal and Instrumental Music

i. Elizabeth May: Gave a recap for Momma Mia which was performed by the Garner-Hayfield-Ventura High School students. Performance was held on November 5th & 6th. Spencer Paulson- Vocal instructor for TK-6th grade is gearing up for her live performance which was on November 16th. Her students will also have a performance in the Spring 2022. Nate Benzing- 5-8 Band Instructor: Saturday November 13th honor band took place and Garner-Hayfield-Ventura was fortunate enough to have 4 students qualify. We had 2 make the first chair for qualifications: our French Horn and Flute. Nate expressed that his numbers are doing great for participation. We have 64 students in the 5-6 Band and 47 in the 7-8 band. March 29th 2022 Mr. Benzing has Band Bonanza scheduled. Jeff Griffin: GHV took D1 rating at State marching band which is the highest ranking at the contest. GHV also had 8 students make all conference band. We currently have 6 students in all districts performing on November 15th.

b. Contracts

i. Emberly Albertson - HS Girls Track Coach

ii. Jeff Short - Volunteer Wrestling

iii. Ryan Schmalen - Volunteer Wrestling

iv. Kelli Wilson - Wrestling Cheer 1/2

v. Payton Skjeie - Wrestling Cheer 1/2

vi. Jacob Gardner - JJV Boys Basketball

vii. Damon Quandt-JJV Boys Basketball Volunteer

viii. Zach Svare- HS Boys Golf-Volunteer

c. Open Enrollment Request

i. Open enroll in (3-PS) from MC - Denied

ii. Open enroll out (11) to CL

iii. Open enroll out (11) to CL

d. Motion By: Roberts Second

By: Upmeyer

e. Motion Carried Unanimously

4. Approval of Financials Statements

a. Motion By: Roberts Second

By: Toppin

b. Motion Carried Unanimously

5. Approval of Bill List

a. Motion By: Larkin Second

By: Toppin

b. Motion Carried Unanimously

6. Adjourn the Retiring Board

a. Motion By: Toppin Second

By: Larkin

b. Motion Carried Unanimously

c. End 7:12 P.M.

1. New Board Organizational Meeting for 2021-2022

a. Roll Call was taken: Pam Roberts, Jack Toppin, Jay Larkin & Kim Upmeyer were present.

b. Board Secretary Fischer called the meeting to order at 7:13 P.M.

2. Board Secretary Fischer Swore in Dan Goll, Jay Larkin & Jack Toppin

a. The Board Secretary asked for nominations for Board President. Jack Toppin nominated Pam Roberts for Board President. There were no other nominations for Board President. Board Secretary Fischer asked for nominations for Vice President Jack Toppin nominated Jay Larkin as Vice President. There were no other nominations for Vice President.

3. Determine Dates & Times of Meetings

a. Garner-Hayfield-Ventura will hold their board meetings on the 2nd Monday of Each month at 6:30 at the High School Library.

b. Motion By: Toppin Second

By: Goll

c. Motion Carried Unanimously

4. Approval of Remaining Agenda

a. No Changes were made

b. Motion By: Upmeyer Second

By: Larkin

c. Motion Carried Unanimously

5. Board Reports

a. Elementary

i. Parent Teacher conferences went well and they had an awesome turnout. Garner-Hay-

field-Ventura Elementary PD day was very informational. They will focus on the following areas: How does the Preschool & Kindergarten teams help our 3rd & 4th grade team? What can writing look like in PE? These points will help improve our ELA scores which is our main focus and goal. November 19th is the school wide celebration in the gym. We will do a grab and go meal and have a Thanksgiving feast in the gym. Concert season is quickly approaching, 3rd grade is scheduled for December 7th & 2nd grade is scheduled for December 14th. For some of these students this will be their first concert on stage.

b. Middle School

i. Our staff was able to attend the Iowa Best Summit the first week in November which focuses on Social, Emotional, Behavioral, & Mental Health. Our Garner-Hayfield-Ventura middle school basketball team & cheerleaders are off to a great start this year. Our Sports Boosters were amazing to let us purchase all new uniforms for this upcoming season. Garner-Hayfield-Ventura is so fortunate to have amazing Special Education teachers and paras. The amount of work, communication and planning that they put into their job is incredible. Debra was also chosen to be on the School Administrators of Iowa legal conference planning committee.

c. High School

i. Musical - Shout out to Mrs. May and Mr. Ironside for the musical Mamma Mia. Positive feedback received and full crowds both nights. There was a lot of work behind the scenes and obstacles to overcome during the week leading up to the performance. They handled it with professionalism and grace.

ii. Veteran's Day Program - Jan Bier did a great job organizing the event. Herman Robison, father of one of our HS students, was the speaker and discussed the importance of the flag to him and acknowledged military families for the sacrifices they make. Our vocal music students and band did a great job performing, and our student council members facilitated the event.

iii. Winter Formal -Sponsored by Jill Mitchell and the National Honor Society and was held this past Saturday night. Kids were dressed up and had a great time dancing.

iv. Winter Activities

1. Girls BB practice officially began last week, and boys BB and wrestling start today. Cheerleading is also in full swing, and Color Guard has their competition December 1.

2. Top of Iowa Conference Band - 7 students performing at NIACC tonight at 7:00

3. All State Music Festival begins Thursday and the performance is Saturday.

d. Board Secretary

i. Currently at Garner-Hayfield-Ventura Holly is working on submitting special education head-count & Open Enrollment Billing We had our auditors here the week of November 8th-12th. Ken and Holly will walk through the findings and start to make corrections for FY 22.

e. Superintendent

i. Ken Kasper has Larry Sigel from IFIS scheduled to come present to the board a 5 year projection. We plan to work on our Line Item budget this week with from forecast 5. Now Lora Appenzeller that the CAR is uploaded we can move forward with the budget.

6. Appoint Board Secretary and School Board Treasurer

a. Recommendation: It is recommended that the Board appoint Holly Fischer as Board Secretary and School Board Treasurer.

b. Motion By: Upmeyer Second

By: Toppin

c. Motion Carried Unanimously

7. Approval of Account Signatures

a. Recommendation: It is recommended that the Board approve Holly Fischer along with the recommendation of Pam Roberts (Board President) as those authorized to sign for the district. The signatures bank accounts are: General, Management, PPEL, SAVE, Capital Projects, Nutrition, and Activity Funds.

b. Motion By: Larkin Second

By: Goll

c. Motion Carried Unanimously

8. Approval Official Newspaper

a. It is recommended that the Board will continue to utilize The Leader as the official newspaper

b. Motion By: Upmeyer Second

By: Larkin

c. Motion Carried Unanimously

9. Appoint Board Counsel

a. It is recommended that the Board continue to utilize Ahlers &

Cooney as the board attorney firm for the coming school year.

b. Motion By: Toppin Second

By: Larkin

c. Motion Carried Unanimously

10. Resolution Naming Official Financial Depository

a. It is recommended that the Board continue to utilize Clear Lake Bank & Trust, Reliance Bank, UMB Bank, Farmers State Bank, and ISJIT as the official financial depositories up to the amount of \$20,000,000.00.

b. Motion By: Upmeyer Second

By: Larkin

c. Motion Carried Unanimously

11. Appoint Level 1 & Level 2 Investigators

a. Each school district is required to have Level I and Level II investigators. GHV Board Policy 402.6 provides for this requirement. These are individuals who investigate allegations of abuse of students by district employees. A Level I investigator determines whether there is sufficient evidence for a significant investigation to occur. If the Level I investigator finds in the affirmative, the matter is turned over to the Level II investigator.

b. Recommendation: Administration recommends the board appoint the building principals as the Level I investigators and the Hancock County Sheriff as Level II investigator.

c. Motion By: Toppin Second

By: Goll

d. Motion Carried Unanimously

12. Approval of County Conference Board Representatives for both Hancock County & Cerro Gordo Counties

a. Hancock County Board: Dan Goll

b. Cerro Gordo Board: Jack Toppin

c. Motion By: Upmeyer Second

By: Larkin

d. Motion Carried Unanimously

13. Appointment of Board members on Facility Committee

a. The Garner-Hayfield-Ventura Board has tabled this line item until the December Board meeting. The appointment should have read the Finance Committee.

14. Appointment of Board members on Building & Grounds Committee

a. Dan Goll & Jay Larkin

b. Motion By: Upmeyer Second

By: Toppin

c. Motion Carried Unanimously

15. Appointment of Board members on Transportation Committee

a. Dan Goll & Kim Upmeyer

b. Motion By: Larkin Second

By: Toppin

c. Motion Carried Unanimously

16. Appointment of Board members on Negotiations Committee

a. Pam Roberts & Jay Larkin

b. Motion By: Upmeyer Second

By: Toppin

c. Motion Carried Unanimously

17. Appointment of a Representative for the Education Foundation Board

a. Jack Toppin

b. Motion By: Goll Second By: Larkin

c. Motion Carried Unanimously

18. Approval of Coordinators

a. Equity Coordinator: Shawn Miller (Principal)

b. Homeless Coordinator: Angie Bierle (Counselor)

c. 504 Coordinator: Mike Meyering (Principal)

d. Affirmative Action Coordinator: Debra Steenhard (Principal)

e. Motion By: Goll Second By: Upmeyer

f. Motion Carried Unanimously

19. SBRC Application for Modified Supplemental Amount for Open Enrollment Out

a. The School Budget Review Committee (SBRC) allows for requests of additional authority to pay for increasing enrollment and open enroll out students that were not included in certified enrollment the previous year. Final action on whether or not this authority would be funded occurs during budget preparation in the spring. The on-line application for GHV is included as Attachment

b. Recommendation: Recommended the board move to approve the School Budget Review Committee (SBRC) Application for Maximum One-Time Funding Modified Supplemental Amount for Open Enrollment out in the amount of \$140,960.

c. Motion By: Toppin Second

By: Goll

d. Motion Carried Unanimously

20. SBRC Application for Modified Supplemental Amount-LEP Instruction Beyond 5 Years

a. Iowa Code allows the district of residence to apply to the SBRC for a modified supplemental amount request from the School Budget Review Committee permission to re-

ceive funding for Modified Allowable Growth for LEP Instruction Beyond 5 Years in the amount of \$4,553.01 for the budget year of 2021-2022 as allowed in the Code of Iowa. Each request made under the SBRC Application requires a separate board action. The online application for GHV is included as Attachment

b. Recommendation: Recommended the board move to approve the request to the SBRC (School Budget Review Committee) for the Modified Supplemental Amount for LEP Instruction Beyond 5 years of \$4,553.01.

c. Motion By: Larkin Second

By: Upmeyer

d. Motion Carried Unanimously

21. Representative for Central Rivers AEA Board

a. Recommendation: Recommended the board move to approve Nicole Lovik-Blaser to serve as GHV's representative for our district for the Central Rivers AEA Board.

b. Motion By: Toppin Second

By: Goll

c. Motion Carried Unanimously

22. Elementary/Middle School Cameras

a. Upgrade and replace cameras in the middle school and elementary building. Thirty-one cameras will be installed with other equipment and labor for a total of \$147,714 with River City Communications.

b. Recommendation: Recommended to the board to move forward to approve River City Communications bid for cameras, equipment, and labor for a total of \$147,714.

c. Motion By: Toppin Second

By: Larkin

23. Early Retirement

a. Garner-Hayfield-Ventura Board of education has decided to not move forward with offering Early Retirement this year. As stated in the board policy they will revisit the outstanding benefits in the management fund that are still yet to be paid out in future years.

b. Motion By: Toppin Second

By: Larkin

c. Motion Carried Unanimously

24. Confirm Date and Time of Next Meeting

a. December 16th, 2021 @ 6:30 P.M.

25. Adjournment

a. President Roberts Adjourned the meeting at 8:41 P.M.

b. Motion By: Toppin Second

By: Goll

c. Motion Carried Unanimously

Fund Number 10 OPERATING FUND

Absolute Waste Removal PK-8 Building2,055.69

Adobe, Inc. Annual Licenses for Office Staff0.00

Ahlers, Cooney, Dorweiler, Legal Services377.00

Alan Stumme October 2021 Transportation691.20

Alliant Energy 0340341000 -Ventura20,695.51

Amazon Capital Services Nurse Supplies3,539.40

Arnold Motor Supply Engine Oil Filter349.54

Bell's Fire Stop Inc. Yearly Maintenance629.00

Blackhawk Pest Control Pest Control180.14

C.H. McGuiness Co., Inc. Thermostat for Iron Boiler4,427.29

Cash Postage November330.99

Central Iowa Dist. Inc. Maint Sup4,036.20

Central Iowa Water Maint Sup1,163.00

Central Rivers AEA October MS Ordering802.43

City Laundering Co. Shop Maint Sup824.38

City Of Garner October 2021 Invoice2,080.92

City of Ventura October 2021302.79

Clear Lake Sanitary District November 202124.28

Clear View Auto Glass Maint Sup200.00

Comm1 November 2021 Invoice944.73

Copy Cat Ink stamp with Signature130.82

Culligan PK-8 building134.50

Culver-hahn Electric Supply Maint. Equipment1,707.68

CustomInk.com Red Band Shirts860.80

D & K Products Maint Sup992.00

DeMoulin Brothers & Company HS Band Resale74.90

Dick Blick Sharpie59.16

Edgenuity, Inc. 2 more seats on edgenuity.com3,000.00

Electronic Specialties Transportation Supplies390.00

Five Star Co-Op Trans Sup39.29

Follett Library Resources books Soical Studies Grant341.48

Garner Lumber & Supply Maint Sup289.61

Gustave A. Larson Co. Maint Sup633.56

Hancock County Oil Ass'n

October 2021 Invoice ...11,667.71

Hillyard/Des Moines Maint Sup2,003.13

Huber Supply Co. Welder Maintenance2,538.56

Hy-Vee (Accounts Receivable) September/October 2021 Invoice1,173.82

Iowa Ass'n Of School Boards Fall Conference265.00

Iowa High School Music Assn. NIACC Honor Choir Fees528.00

Iowa Sports Turf Managers Association Membership For Sports Turf75.00

ISFIS CFPM Fall Workshop -Ankeny125.00

J. W. Pepper Of Minn. Music Orders for the NIACC Honor Choir276.90

Jackie Burk Musical stipend for Muscian450.00

Janitor's Closet Maint Cleaning Sup477.40

Jaymar Business Forms General Fund Checks334.26

Joe Schmidt Spraying of Grounds850.00

Kiow Fm Fall Farm Show100.00

Kramer Hardware Plumbers putty403.66

Landfill Of North Iowa Disposal of TV/Monitor349.66

Langholz, Paul Accompanist Payments180.00

Marco (TX) November 2182.80

Mason City Glass Service Installed Elementary Office757.56

Mcgraw-Hill Inc. SpEd Math materials1,078.25

Mid America Publishing Corp Oct 11th95.53

Midwest 3D Solutions SolidWorks Software5,104.00

Moving With Math Learning Center Math curriculum935.00

Nancy Watson Nov. 20